



CITY OF DUBUQUE VEHICLE BID

TWO (2) 2016 OR 2017 MID-SIZED CARS

BID DATE:

December 2, 2016

BID DUE DATE:

December 16, 2016

PURCHASING COORDINATOR'S OFFICE

FINANCE DEPARTMENT

50 WEST 13TH STREET

DUBUQUE, IOWA 52001-4805

NOTICE OF CALL FOR BID

The City of Dubuque will be accepting bids for two (2) 2016 or 2017 mid-sized cars with trade. Bids are to be submitted for standard production models and for hybrid production models, if offered by a manufacturer. Sealed proposals must be received in the office of the Purchasing Coordinator by 10:00am, December 16, 2016.

Send your bid to:

Purchasing Coordinator
City of Dubuque
50 West 13th Street
Dubuque, Iowa 52001-4805

All bids are subject to the following criteria:

1. No bid may be withdrawn after scheduled closing time for receiving bids.
2. All bids will be publicly opened. Any bids received after the time designated will be returned unopened.
3. Bid shall be good for 60 days after receipt by City of Dubuque.
4. Envelope containing bids shall be plainly marked **–Housing Mid-Size Car Bids**
5. Exclude any federal excise and state tax.
6. Bidder must complete bid proposal forms in their entirety. Terms and costs of any extended warranties must be stated clearly and completely.
7. Bidder must provide a brochure of the unit being bid. The unit's specifications must be highlighted with no inked-in changes permitted.
8. Upon delivery of vehicle the dealer shall provide the Vehicle Maintenance Supervisor with the following information and paperwork:
 - a. Engine serial number
 - b. Transmission serial number
 - c. Gear ratios
 - d. Vehicle window sticker
 - e. Copy of all warranties pertaining to the purchased vehicle
9. Vehicle is to be bid FOB City of Dubuque Municipal Services Center, 925 Kerper Court, Dubuque, IA. 52001. Delivery is to be made directly to the noted facility.

10. City of Dubuque administrative policy 3.10 (purchasing policy): as required by chapter 23a, section 3, Code of Iowa, it shall be the policy to consider purchasing goods or services from locally owned businesses located within the City of Dubuque when other considerations are relatively equal. Bidders located within the Dubuque corporate limits may be given a ten (10) percent preference on purchases up to \$500.00, and a five (5) percent preference on purchases of \$500.00 or more. Purchases made through the formal bid process must be awarded to the low bidder per Iowa Code requirements. Should a hybrid-powered vehicle be bid the purchase will be awarded based on life cycle-cost.

11. The City reserves the right to reject any and all bids or any part thereof, or to accept any bid or part thereof deemed to be in the best interest of the City.

S P E C I F I C A T I O N S

The intent of these specifications is to describe the minimum requirements for two (2) 2016 or 2017 model year four-door mid-size cars with trade-ins, to be purchased by the City. All parts not specifically mentioned, but which are necessary to provide a complete unit, shall be furnished by the successful bidder at the bid price and shall conform in strength, quality of material and workmanship that are usually provided by the engineering practice indicated in this specification.

COMPLETION OF BID FORM

The bidder shall complete all items in these specifications with a check mark (✓) to indicate the unit being bid meets the specifications. If the bid deviates from the specifications, the bidder shall indicate in the description area how the unit deviates from the specifications.

BASIC WARRANTY

The bidder shall furnish with the bid a guarantee by the manufacturer that the unit is suitable for the services intended and shall state the length of time any part found to be defective or not suitable for the intended service shall be replaced without cost. Warranty shall not be for less than three (3) years or 36,000 miles on complete unit.

Meets above specifications yes no

Description _____

EXTENDED POWER TRAIN WARRANTY

The bidder shall provide with the bid a guarantee that any component of the cars power train found to be defective or not suitable for the intended service shall be replaced without cost. This warranty shall be a minimum of five years or 60,000 miles.

Meets above specifications yes no

Description _____

HYBRID

Should the manufacturer offer a hybrid-powered compact vehicle, the bidder shall submit a bid for the hybrid vehicle also.

Offered: yes no

Bid included: yes no

TWO (2) MID-SIZE PASSENGER CARs WITH TRADE-IN

Bidder shall quote on two (2) 2016 or 2017 models as manufactured by the concern he/she represents and shall furnish with the bid the manufacturer's printed brochure or specification sheet for the model bid. No inked-in changes or alterations of printed material will be accepted.

FUEL

All vehicles purchased by the City of Dubuque must have the ability to use ethanol fuel, with capability to use E85 preferred.

Meets or exceeds above Yes No 85% ethanol Yes No

Description _____

TRANSMISSION

Automatic four speed (minimum) with overdrive or a CVT

Meets or exceeds above Yes No

Description _____

STEERING/CRUISE CONTROL

Power steering and cruise control

Meets or exceeds above Yes No

Description _____

ENGINE

Minimum 2.4 Liter

Meets or exceeds above Yes No

Description _____

TIRES

Four standard all-season radial tires as standard equipment; spare tire and wheel

Meets or exceeds above Yes No

Description _____

WHEEL COVERS

Full, standard

Meets or exceeds above Yes No

Description _____

BRAKES

Power, disc front

Meets or exceeds above () Yes () No

Description _____

MIRRORS

Left and right; interior day and night

Meets or exceeds above () Yes () No

Description _____

AIR CONDITIONING

Factory installed

Meets or exceeds above () Yes () No

Description _____

SEATING

Standard seats; cloth with fabric protector

Meets or exceeds above () Yes () No

Description _____

FLOOR COVERING

Fully carpeted; color coordinated with floor mats

Meets or exceeds above () Yes () No

Description _____

WINDOWS AND LOCKS

Rear window defroster; all windows tinted. Unit to have power windows and locks.

Meets or exceeds above () Yes () No

Description _____

RADIO

AM/FM stereo; factory installed

Meets or exceeds above () Yes () No

Description _____

WIPERS

Two-speed & intermittent with washer

Meets or exceeds above () Yes () No

Description _____

COLOR

To be selected at time of order and pre-approved by the City of Dubuque Equipment and Maintenance Supervisor. Color chart to be included with bid

Meets or exceeds above () Yes () No

Description _____

MOLDINGS

Body side with vinyl insert full length between wheel wells.

Meets or exceeds above () Yes () No

Description _____

TRADE INS:

Vehicle #2101 2005 Ford Taurus approximately 80,315 miles please contact Joe Kirk at 563-599-3845 for viewing and vehicle #2106 2007 Chevy Malibu with approximately 112,179 miles please contact Alex Rogan at 563-581-5664

OPTION #1

TWO (2) 2016 or 2017 MODEL YEAR FOUR-DOOR MID-SIZE CARS

The undersigned proposes to furnish, in accordance with the specifications two (2) new 2016 or 2017 four-door mid-size cars with trades ready for immediate use with all the necessary parts and accessories needed for its operation.

PLEASE COMPLETE THE FOLLOWING:

VEHICLE MAKE _____ MODEL _____ YEAR _____

DELIVERY DATE _____

STANDARD WARRANTIES _____

EXTENDED WARRANTIES _____

Cost \$ _____

PRICING TO BE BASED ON F.O.B. MUNICIPAL SERVICES CENTER, 925 KERPER COURT, DUBUQUE, IOWA.

GOVERNMENT COST FOR TWO (2) CARS \$ _____

TRADE-IN ALLOWANCE CAR 2101 \$ _____

CAR 2106 \$ _____

NET COST TO CITY FOR TWO (2) CARS \$ _____

AUTHORIZED REPRESENTATIVE

DEALERSHIP

DATE

OPTION #2

TWO (2) FOUR-DOOR HYBRID-POWER MID-SIZE CARS

The undersigned proposes to furnish, in accordance with the specifications for two (2) new 2016 or 2017 four-door hybrid-powered mid-size cars ready for use with all necessary parts and accessories needed for its operation.

FUEL

All vehicles purchased by the City of Dubuque must have the ability to use ethanol fuel, with E85 preferred.

Meets or exceeds above Yes No E85 fuel Yes No

Description _____

Detail other alternative fuel or energy sources this vehicle may use.

Description _____

Description _____

PLEASE COMPLETE THE FOLLOWING:

VEHICLE MAKE _____ MODEL _____ YEAR _____

DELIVERY DATE _____

STANDARD WARRANTIES _____

EXTENDED WARRANTIES _____

Cost \$ _____

PRICING TO BE BASED ON F.O.B. MUNICIPAL SERVICES CENTER, 925 KERPER COURT, DUBUQUE, IOWA.

GOVERNMENT COST FOR TWO (2) CARS \$ _____

TRADE-IN ALLOWANCE CAR \$ _____

CAR \$ _____

NET COST TO CITY FOR TWO (2) CARS \$ _____

AUTHORIZED REPRESENTATIVE

DEALERSHIP

DATE